

**WENDLING PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING HELD ON**  
**18TH JULY 2019 AT 7.30 P.M. IN THE VILLAGE HALL**

**Present:**            Cllr S Warwick (Chairman), Cllr M Olley and Cllr S Knight

**Others Present:** Dist. Cllr Roger Atterwill and Dist. Cllr Richard Duffield

**1.      Welcome and to consider accepting apologies for absence**

Cllr Warwick welcomed those present to the meeting.

Apologies for absence were received from Cllr S Hughes-Wade and these were accepted.

County Cllr Mark Kiddle-Morris also sent apologies for absence.

**2.      To elect the Vice Chairman of the Parish Council for the forthcoming year**

Cllr Knight proposed Cllr Olley for the position of Vice Chairman for the forthcoming year, seconded by Cllr Warwick and carried. Cllr Olley accepted the position.

**3.      To declare any Interests re items on the agenda**

No Interests were declared.

**4.      To confirm minutes of the meeting held on May 16<sup>th</sup> 2019**

The minutes had been circulated. Cllr Warwick proposed the minutes of May 16<sup>th</sup> be accepted as a true and accurate record of the meeting, seconded by Cllr Knight and carried.

**5.      To discuss any matters from the minutes of May (not on the agenda)**

There were no matters arising.

**PUBLIC PARTICIPATION PERIOD**

Cllr Kiddle-Morris had sent in a report and Cllr Warwick read out some useful points in the report. Breckland have launched some children's summer activities and these are for 5 – 11 year olds from 29<sup>th</sup> July until 30<sup>th</sup> August.

A problem that had been raised about the Village Hall car park was discussed but it was felt that the issue may resolve itself in the coming months. The situation will be monitored. Some money had originally been ear marked for some work on the A47 but the money has now been moved to something else.

Cllr Atterwill stated that he knew when certain items of Highway repair work should be done. The colour of paint of the circles on pavements around necessary repairs to be done is different and indicates when they will be dealt with. There are 2 holes on the road over the bridge and this problem is of long standing, so Cllr Warwick will chase up their repair. Cllr Atterwill is trying to get the Planners to think differently about some villages and how they could become sustainable, so more properties could be built. In Swanton Morley there is a new project just started called the Social Circle and it is going well.

Cllr Warwick discussed the idea of a mobile Post Office in the Village Hall car park and thought it could be linked to a Coffee Morning.

Some discussion took place regarding the fact that a building had recently been erected and no one was sure if planning permission had been sought. It is a prefabricated metal structure. Some time ago a planning application had been submitted for a cattle shed. If animals are going to be housed in this building, it needs to be 200 metres away from houses. The situation will be monitored.

On Saturday 24<sup>th</sup> August the Village Hall are hosting a fund raising day. People can have a table to sell their belongings at a cost of £6.00 per table. Cllr Knight discussed with the other Councillors whether it would be a good idea to pay for a table. She has plants she would be willing to give away to people who visited the table and showed an interest in the village of Wendling and the work of the Parish Council. The Parish Council agreed to fund the cost of the table. The event will start at 2 p.m.

The Fire Pit Camp will be having a rebranding event on Friday 19<sup>th</sup> July.

#### **6. To discuss any necessary Correspondence**

A letter had been received from Age UK Norfolk requesting a donation. Cllr Warwick proposed a £50.00 donation be sent, seconded by Cllr Olley and carried.

A letter had been received from Scotty's Little Soldiers requesting a donation. Cllr Knight proposed a £25.00 donation be sent, seconded by Cllr Warwick and carried.

#### **7. To discuss any Planning Issues**

Land opposite The Laurels, Swaffham Road, Appeal was not successful.

3PL/2019/0430/HOU Providence House, Station Road, loft conversion, including velux roof lights to rear and windows to gables (retrospective), planning permission received.

3PL/2018/1299/O The Oaks, Carr Lane, residential dev., going to Appeal.

3PL/2019/0795/HOU Honeypot Farm, Grange Road, remove existing conservatory, construct single storey extension to side. The Parish Council had no objections to this application.

#### **8. To discuss Highways Matters**

All the grass verges have been cut. There are some imperfections and Cllr Warwick will be contacting Highways about these. Attention is still needed down Grange Road. The verge on the left hand side, entering Carr Lane, needs to be dug back as it is now dangerous as the public are being forced to drive up onto the path. The Clerk will contact Highways about this.

#### **9. To discuss the Parish Councillor vacancy problem**

This is still an on-going problem.

**10. To authorize financial payments –**

Cllr Warwick proposed the following necessary financial payments be authorized, seconded by Cllr Olley and carried:-

Clerk's net salary for June & July £228.80, HMRC tax for June & July £57.20, SCS Accounting Solutions £120.00, Wix.Com website related cost £8.25, Age UK Norfolk £50.00, Scotty's Little Soldiers £25.00.

**11. To formally appoint the Internal Auditor for the P. C. a/s for year ending 31<sup>st</sup> March 2020.**

The Clerk will contact a couple of auditors to find out if they would be interested in the position and what their costs would be. She will report back at the October meeting.

**12. To receive an update on the purchasing of a defibrillator**

The application for funding request has been completed and submitted. The Clerk will hear in August whether the Parish Council has been successful or not.

**13. To receive an update on the idea of solar panels to light up the bus shelter**

Solar panels will cost £1,700 each and battery operated lights for the bus shelter will cost about £30.00 each. The Parish Council agreed he should buy the £30.00 lights and will be reimbursed the cost at the next meeting.

**14. To receive an update on the new website**

Most of the necessary information has now been put on the website and the website address is presented on the minutes and agendas.

**15. To discuss further the idea of a Litter Pick**

As Cllr Foster was not present, this will be deferred until September.

**16. To receive items for next agenda**

Finances – reimbursement to Cllr Olley for bus shelter lights

**17. To confirm date, time and venue of the next meeting**

The next Parish Council meeting will take place on October 3<sup>rd</sup> 2019 at 7.30 p.m. in Wendling Village Hall.

There being no other business to discuss, Cllr Warwick declared the meeting closed at 8.40 p.m. and thanked everyone for attending.

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Chairman

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Date