

Explanation of variances – pro forma

Name of smaller authority: [REDACTED]
County area (local councils and parish meetings only): [REDACTED]

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2017/18 £	2018/19 £	Variance £	Variance %	Explanation Required?	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	10,602	12,261				Automatic responses trigger below based on figures input. DO NOT OVERWRITE THESE BOXES
2 Precept or Rates and Levies	5,000	5,000	0	0.00%	NO	
3 Total Other Receipts	1,821	590	-1,231	67.60%	YES	£122 extra VAT reclaim. £1000 grant for notice boards
4 Staff Costs	1,170	1,891	521	44.53%	YES	2018 no expenses paid 2019 exps paid & more hours
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO	
6 All Other Payments	3,992	1,488	-2,504	62.73%	YES	In 2018 £760 paid in audit fees and £100 in 2019
7 Balances Carried Forward	12,261	14,673			YES	VARIANCE EXPLANATION NOT REQUIRED Did not need to spend on contested election
8 Total Cash and Short Term Investments	12,261	14,673				VARIANCE EXPLANATION NOT REQUIRED
9 Total Fixed Assets plus Other Long Term Investments and	13,410	13,821	211	1.57%	NO	
10 Total Borrowings	0	0	0	0.00%	NO	

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable